



## ACADEMIC SENATE MEETING MINUTES

Thursday, April 12, 2012

- Present:** Reem Asfour, Chris Branton, Paul Carmona, Guillermo Colls, Dan Curtis, Greg Differding, Michelle Garcia, Brad Monroe, Angela Nesta, Donna Riley, Mary Sessom, Michael Wangler
- Absent:** Mary Asher-Fitzpatrick, Donna Hajj, Nancy Jennings, Jesus Miranda
- Proxy:** Seth Slater for Barbara Pescar
- Guests:** Glenn Kaufhold, Chief Executive Officer of the Foundation for Grossmont & Cuyamaca Colleges; Jim Cousteau, Foundation for Grossmont & Cuyamaca College

*The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

### Call to Order

Michael called the meeting to order at 2:05pm.

#### I. Approval of Minutes

There were no minutes to approve.

#### II. President's Report

##### A. Announcements

Information was provided about upcoming events and activities.

Michael announced that white paper would be used for the Senate agenda in the future stating it was a cost savings measure. He then added items under the President Report section stating there would be an elections update from Angela Nesta. He also added BP/AP 6620 Naming of Facilities for review under the Information Items section.

Michael gave an update on Nancy Jennings with regards to her recent bike accident, and he said that she doing well, and he expected her to be back to Cuyamaca on Monday.

Michael stated that there was an ACCJC Faculty Board position open and said they were looking for a faculty member and that the deadline was April 16, 2012. He added that this was strictly a volunteer position.

Michael then stated that the Board of Governors announced winners of the Energy and Sustainability Awards adding that Citrus, Butte, and Cuyamaca College were award winners. He went on to explain that Cuyamaca had won for faculty and student initiatives and that this was related to the sustainability conference. He said it was a great honor and that the awards would be presented at the Sacramento Board of Governors sometime soon.

Michael also mentioned that Cuyamaca had an excellent ARCC report which was good news despite the current budget woes.

Michael announced the newly tenured faculty reception Thursday evening and stated that he hoped to see everyone at the reception.

Angela Nesta gave an update on the current election process and said that Seth Slater had been nominated for the Part-time Officer at Large position. She also mentioned a possible second candidate but that she needed to confirm it. She then stated that ballots would be in mail boxes on Monday, April 16<sup>th</sup> and the election would last through Thursday, April 26, 2012. She later confirmed that Seth Slater would be the only official candidate.

## **B. District & College Council Updates**

Updates were provided on discussions and actions taken at recent District & College Council Meetings.

Michael shared the meeting notes from a recent DCEC meeting said this information was also available on the intranet. He added that they were embarking on an effort to purchase software that would help with SLO assessment and other tasks related to Accreditation. He also showed the task force that was working with IS to select a good software package.

Michael also stated that he gets regular reports from the Student Success Taskforce and he highlighted a few of the topics they were working on. Michael explained that the Task Force was still working on implementing recommendations for priority registration. He also presented the various priorities and how they fell in line.

There were questions from the Senate floor regarding how the lack of classes would affect students and Michael explained the process that was in place to avoid this and the priorities associated with this issue. Michael stated that there would be some changes to Title 5 to clarify registration on DSPS and EOPS. But he said that veterans were in a different category and were protected under federal rules.

Michael then showed Senators how to access this information and navigate the District intranet.

Michael stated that the budget was still bleak but getting a little closer to being balanced for the next year. He added that Cuyamaca was at a \$1.3million deficit and showed the additional potential revenue adjustment. He said that for the past 3 years, 4% had been saved as a safety net, but this year the 4% was no longer available and the administration was planning for the worst case scenario. He said that if the upcoming tax package was approved after the election, things would ease up, but if it didn't, the college was facing a \$1.3 million deficit with the possibility of mid-year cuts.

Michael encouraged everyone to get involved at some level regarding the tax initiative because if it didn't pass there would be cuts and the college would have no money. Michael also stated that the Chancellor had directed college CBO's to find \$300M as these funds would not come from employees or negotiations.

Mary Sessom suggested that in addition to the budget information shown, it would also be helpful to show how much was left in the budget to help faculty and the public understand what is actually available.

Michael stated that some offices would be closing early, Library hours would be restricted, and that Summer 2013 might not be offered if the tax initiative did not pass. He added that the tax initiative would be a 4-5 year solution which would help stabilize funding.

Michael stated that for 3 years, the District had offered pre-board meeting workshops on student success, in which different faculty members would come and present on different successful strategies in their programs. He said the schedule for future pre-board workshops was posted on the intranet. He then added that the next pre-board workshop was scheduled at Cuyamaca on May 15, and Alicia Munoz would be presenting on the Basic Skills programs at that time.

### **C. Foundation for Grossmont & Cuyamaca Colleges**

Glenn Kaufhold, Chief Executive Officer of the Foundation for Grossmont & Cuyamaca Colleges provided an overview of the newly formed district wide foundation and will discuss short-term and long term goals for providing support to programs at both colleges. Glenn will also be available for questions.

Michael introduced Glenn Kaufield, who said he would be the vision and strategic direction of the Foundation now that the two college foundations had merged into one. He said the defining moment came during the planning process for the Cuyamaca Foundation, whose members asked him to develop a plan. During the planning process, he realized that the current infrastructure could not be sustained. Grossmont College also realized the same thing, and after much negotiation, the new district Foundation was on June 14.

Glenn stated that they creating a culture of transparency and equality. The Foundation wished to represent both colleges equally and fairly while representing all parts of the district. He said the Foundation had a 'grand attitude' to do 'amazing things'. He said they were also taking a proactive approach to fundraising and were looking at projects and priorities at both colleges that were fundable along with looking for appropriate donors. He said the projects were designed to attract donors at all levels. He added that raising money for scholarships and technology programs were designed to raise unrestricted dollars starting at \$1200 and up.

Glenn distributed brochures regarding the Foundation featuring their tag line 'Possibilities. Realized' and discussed the Possibilities Roundtable group that was launched in February with 25 members. The goal is to have 200 members by next year. He said there was an opportunity to restrict donations to one college or the other, or to make donations to both. He said they would also fund legacy projects that directly benefit student learning, and that donors wanted to hear about what is accomplished with their donations.

Glenn stated that they were currently asking for recruits to fundraise additional money for their programs. He said the next initiative would be rolling out for faculty, staff, students, and the community regarding the Dream Keepers Program from Scholarship America where 40 colleges around the country have emergency grants for students to help them with childcare, gas money, car repairs, to prevent them from dropping out college. He said this program was already available at Grossmont and was very successful, and that it would be coming to Cuyamaca College soon. He said they were also trying to build an endowment for each college, and information on this would be coming out within the next six months.

Glenn said that the Foundation had the goal of becoming the 'darling' of East County and a 'hip' place to be for donors by the end of next year.

Jim Cousteau took over the presentation at that point and stated that he was originally on the Cuyamaca Foundation, and when the suggestion to combine the two Foundations was first

made, there was great hesitation. Eventually everyone realized that a group foundation would get them to their goals faster especially with less staff and resources.

Jim said they were confident that the two colleges would work together and thanked Glenn adding that he had done a great job of getting them going. He also said that in terms of the Foundation Gala, they were thinking 'bigger' and that Santa Barbara and Pasadena Colleges had phenomenal resources and this Foundation was hoping to get to that level. Jim stated that they also wanted to develop a good alumni network and would be reaching out to all students who have previously attended both colleges. Then Glenn stated they were launching the District Alumni Network, and for the first time would have a good alumni database. He added they would be mailing a post card inviting alumni to register on the alumni website with the possibility of winning an Ipad. He said this would take a while to build but would be very worthwhile. Glenn then invited the Senate to attend a Possibilities Roundtable meeting and Michael thanked both Glenn and Jim for their presentation.

### **III. Vice President's Report**

#### **A. SOC Committee Appointments**

Michael noted because of Nancy's absence, there were no committee appointments.

### **IV. Committee Reports**

#### **A. Policies & Procedures Committee**

Proposed committee additions, revisions, and deletions were presented to the Senate for discussion.

Michael stated that they had been given several requests to clean up the revised integrated planning model. He said that program review and planning committee were in place. He said that the Governance Handbook would be updated this summer and showed the modifications, changes, and revisions. He also said they were trying to reduce the amount of committees on campus by combining them.

Michael reviewed how the new committees had been combined and integrated into the new planning model. He reviewed the composition and the minor changes. He added that he would be sending the information out to the Senate for review.

### **V. Action**

#### **A. Course Alignment**

The Senate entertained a motion to approve the revised GCCCD Alignment Procedures for Courses at Grossmont and Cuyamaca Colleges, including the revised Course Alignment Verification Form.

**MSU (Carmona/Differding)** to approve the revised GCCCD Alignment Procedures for Courses at Grossmont and Cuyamaca Colleges, including the revised Course Alignment Verification Form.

#### **B. College Technology Plan for 2012-13**

The Senate entertained a motion to endorse the College Technology Plan for 2012-13.

**MSU (Differding/Curtis)** to endorse the College Technology Plan for 2012-13.

### **C. BP/AP 4300 – Instructional Field Trips & Other Student Travel**

The Senate entertained a motion to endorse BP/AP 4300 – Instructional Field Trips & Other Student Travel

**MSU (Nesta/Riley)** to endorse BP/AP 4300 – Instructional Field Trips & Other Student Travel.

### **D. New and Revised Board Policies and Administrative Procedures (Chapters 2 & 3)**

The Senate entertained a motion to endorse the following BP/AP additions and revisions: BP/AP 2410- Review, Preparation & Revisions of Board Policies & Administrative Procedures; BP/AP 3505- Emergency Preparedness; BP/AP 3515- Reporting of Crimes; BP/AP 3520- Local Law Enforcement; BP/AP 3540- Sexual & Other Assaults.

**MSU (Differding/Branton)** to endorse the following BP/AP additions and revisions: BP/AP 2410- Review, Preparation & Revisions of Board Policies & Administrative Procedures; BP/AP 3505- Emergency Preparedness; BP/AP 3515- Reporting of Crimes; BP/AP 3520- Local Law Enforcement; BP/AP 3540- Sexual & Other Assaults.

Michael asked the Senate if anyone needed to review specifics and Seth Slater asked to look at the local law enforcement AP. Michael showed it and said this was based on recommendations from CCLC adding that the legal office does this for state law compliance. Seth then asked about faster response rates at different times of the day and Michael said this was actually covered in local procedures.

### **E. New and Revised Board Policies and Administrative Procedures (Chapter 7)**

The Senate entertained a motion to endorse the following BP/AP additions and revisions: BP/AP 7241 - Confidential Administrator Evaluation.

Michael stated that when reviewed at DEC, it was discussed that this was great for various positions but not for middle managers such as Deans. The response was they are not part of the union and that their evaluation process was spelled out in their handbook, but he said a change for the Deans had to be negotiated. Then Michael stated there were four unions in the District.

**MSU (Monroe/Differding)** to endorse the following BP/AP additions and revisions: BP/AP 7241 - Confidential Administrator Evaluation.

### **F. ASCCC Spring Plenary Resolutions**

Michael said he went to Area D and it was very telling of what was going on in the State. He said this semester's packet was very thin but the explanation was that there was no money and the State Academic Senate had also been cut. He also said that the Executive Committee had to cut back as well and they were also eliminating committees. He said there was no money to implement a lot of things, and they were very careful about what they were going to put forward. Michael then said they were hoping to have better budget to have a stronger voice with the State Senate. He said they were currently focusing on the highest priorities including implementation of student success.

Greg Differding asked to look at 21.02 - Program review under the State Senate and Michael said there may be colleges that have a separate program review process. Dan Curtis and Michael both clarified the resolve further.

Greg Differding then said he wanted a motion to move to support 21.01 and Brad Monroe seconded it. Greg said that every year they hold an advisory committee to help maintain curriculum. He stated that previously you could get major organizations to come in and give valuable feedback and added they needed to get back to that level to stay current on trend information.

Angela Nesta said that the Librarians were fine with online instruction and basic skills.

Michael then stated he would vote yes on those and no motion was necessary.

Donna Riley was concerned about athletic programs and wanted to support legislation to continue athletic programs telling the State to leave athletics alone and Mary Sessom seconded this.

Donna Riley then asked about 14.40 – regarding Transfer Degrees and asked a question regarding statistical analysis. Michael said there had been a lull in creation and approval adding that this resolution was asking to continue to develop these and track them saying they were playing by their rules basically.

Michael then said the plenary would be next weekend and encouraged the Senate to send him an email voicing their support or concerns but he said he wanted to make sure there was a broad based support as 'yes' or 'no' before he gets the email.

## **VI. Information**

### **A. New and Revised Board Policies and Administrative Procedures (Chapters 4 & 5)**

The following BP/AP additions and revisions will be presented as a 1<sup>st</sup> read: BP/AP 4020- Program, Curriculum & Course Development; BP/AP 4102- Occupational Programs; BP/AP 4105- Distance Education; BP/AP 4225- Course Repetition; BP/AP 4260- Prerequisites & Co-Requisites; BP/AP 5010- Admissions & Concurrent Enrollment; BP/AP 5075- Course Adds & Drops; BP/AP 5500- Standards of Student Conduct.

Michael said he would be sending these out to the Senate for review and to let him know of any major problems.

He then reviewed BP/AP 6620 Naming of Facilities and stated they were now asking people to meet strict criteria before a building was named for them and that most colleges named buildings based on significant contributions or a significant donation. Brad Monroe suggested naming rights be removed if a building was remodeled or significantly changed and Michael said he would be sending the document out to the Senate for review.

## **VII. Announcements/Public Comment**

Michael announced that on Monday April 30<sup>th</sup> (time TBD) Rocky Young, Chancellor Emeritus for the Los Angeles District, would be on campus to discuss income allocation and an email invitation would be going out that they would need to reply to. He added that there would be 2-3 time slots available and that Rocky would be taking input from Cuyamaca and Grossmont and then on Tuesday, May 1 he would be meeting individually with people and then a task force would convene to begin working on an income allocation workshop. He said a similar group would be developed at Grossmont and that they would be working over the summer to develop a new model that would benefit both colleges. Michael said he would be open to the concerns from the Senate.

Meeting adjourned at 3:50pm.  
Recorded by Joy Tapscott